

Africa Rice Center
Board of Trustees

36th Meeting of the Executive and Finance Committee
August 16 - 18, 2006
Cotonou, Benin

Provisional Agenda and Schedule of Work

1. Provisional Agenda

Tuesday, August 15, 2006

Reading Day

Wednesday, August 16, 2006

1. Chairman's Remarks
2. Adoption of Agenda and Provisional Work Schedule
3. Review of Minutes of the 35th Executive and Finance Committee Meeting
4. Action Items and Matters Arising
5. Update report on events at WARDA:
 - (a) Changes in Host Country of Benin
 - (b) 26th Ordinary Session of Council of Ministers
 - (c) 5th Science Council
 - (d) 5th Biennial National Experts Committee (NEC)
 - (e) Extraordinary Session of Council of Ministers
 - (f) Africa Rice Congress
6. 5th WARDA EPMR (update & issues paper)
7. Updates:
 - (a) Status recruitments
 - (b) Status of CCERs (Social Science & Management)
8. Matters arising from the Nominating Committee
9. Matters arising from the Audit Committee
10. Matters arising from the Program Committee

Thursday, August 17, 2006

11. Cash flow and 2006 financial outlook
12. 2007 Budget and financing plan
13. 2007-2009 Medium Term Plan (MTP)
14. 2006 interim External audit
15. Plans for 2007 External Audit

16. Staff benefits – Postdoctoral Fellows, Visiting Scientists

Friday, August 18, 2006

17. Submission and results of Performance Measurement Indicators
18. Follow up to ExCo 10 Conclusions on IITA/WARDA alignment
19. Director General transition arrangements
20. Other Matters
21. Closed session and summary of discussions in closed session
22. Summary and Conclusions

2. Provisional Schedule of Work

Time	Wed., Aug. 16, 2006	Thu., Aug. 17, 2006	Fri., Aug. 18, 2006
0830-1030	-Chairman's remarks -Adoption of agenda -Review of minutes -Action items	-Cash flow and 2006 financial outlook -2007 Budget and financing plan	-Submission and results of PMIs - Follow up to ExCo 10 conclusions
1030-1100	Coffee Break		
1100-1230	-Updates: Events at WARDA Recruitments, CCERS	-2007-2009 MTP	- DG transition arrangements
1230-1400	Lunch		
1400-1530	-Matters arising from Nominating Committee - Matters arising from Audit Committee	-2006 interim audit - Plans for 2007audit	- Other matters: Preparing for joint IITA/ WARDA Executive Committee meeting
1530-1600	Coffee Break		
1600-1730	-Matters arising from Program Committee - 5 th WARDA EPMR	-Staff Benefits: Postdoctoral fellows Visiting scientists	- Closed session - Summary and conclusions
Evening	Dinner		Departure